

# APPLICATION FOR ACTIVATION OF AN INACTIVE CPA/PA/AP LICENSE

State Form 48541 (R2 / 2-02)

Indiana Professional Licensing Agency

302 West Washington Street, Room E034

Indianapolis, Indiana 46204-2700

Telephone: (317) 232-2980

FAX: (317) 232-2312

**APPLICANT INFORMATION:** In order to activate an inactive license during a three (3) year license period, the licensee must complete one hundred twenty (120) hours of continuing education obtained no earlier than three (3) years prior to the date this application is filed, as required by 872 IAC 1-3-14.5.

**INSTRUCTIONS:** 1. Complete this form in it's entirety.

2. Attach proof of 120 hours of continuing education (10% Accounting and/or Auditing, 50% limit on self study, minimum of 2 hours ethics for accountants).

| APPLICANT INFORMATION                            |                                  |
|--|----------------------------------|
| Name of applicant                                | License number                   |
| Residential address ( <i>number and street</i> ) | Telephone number<br>(        )   |
| City, state, ZIP code                            |                                  |
| Signature of applicant                           | Date ( <i>month, day, year</i> ) |

| CONTINUING EDUCATION INFORMATION                              |             |      |                |                 |                     |               |
|---|-------------|------|----------------|-----------------|---------------------|---------------|
| Name of sponsor / provider                                    | Course Name | Date | ✓ for<br>A & A | ✓ for<br>Ethics | ✓ for<br>self study | # Of<br>Hours |
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|   |             |      |                |                 |                     |               |
| USE ADDITIONAL PAPER IF NECESSARY, FOLLOWING THE SAME FORMAT. |             |      | TOTAL HOURS    |                 |                     |               |

USE ADDITIONAL PAPER IF NECESSARY, FOLLOWING THE SAME FORMAT.  
SEE REVERSE SIDE OF THIS FORM FOR MORE INFORMATION.

The following table establishes the number of CPE hours that a licensee must obtain for the reporting period in progress as the time reactivation. This table is for use AFTER you obtain the 120 hours to reactivate your license. (*Example of reporting period: January 1, 1997 through December 31, 1999.*)

| DATE OF ACTIVATION:                                     | HOURS: |
|---|--------|
| January 1 - March 31 first year of reporting period     | 120    |
| April 1 - June 30 first year of reporting period        | 110    |
| July 1 - September 30 first year of reporting period    | 100    |
| October 1 - December 31 first year of reporting period  | 90     |
| January 1 - March 31 second year of reporting period    | 80     |
| April 1 - June 30 second year of reporting period       | 70     |
| July 1 - September 30 second year of reporting period   | 60     |
| October 1 - December 31 second year of reporting period | 50     |
| January 1 - March 31 third year of reporting period     | 40     |
| April 1 - June 30 third year of reporting period        | 30     |
| July 1 - September 30 third year of reporting period    | 0      |
| October 1 - December 31 third year of reporting period  | 0      |